



Ministry Vacancy Information Packet

Unity Maidenhead

December 2025

About the Ministry

OVERVIEW

Unity Maidenhead is the UK headquarters for Silent Unity and Daily Word. Our office is situated in Taplow (adjacent to Maidenhead) some 20 miles west of London. We have 5 part time staff (including the Minister) and we serve the wider UK community with Silent Unity and Daily Word plus teaching, services, workshops and retreats. Over the last decade, we have transitioned the majority of our services to online which has proven very successful.

Unity Maidenhead is both a UK listed company and registered charity and abides by UK law in both regards.

Locality: Maidenhead is in the Royal Borough of Windsor and Maidenhead which includes Windsor castle. The town is well connected by road and rail to the rest of the country and is 20 minutes from London Heathrow airport and 20 minutes by train into London.

Physical Description: Maidenhead is a thriving town with cinema, shops, restaurants and a modern leisure centre. .

Proximity to Other Unity Ministries and/or New Thought Centers:

- Unity London is approximately one hour by train
- Unity South London is a similar distance

Do you participate in any of the following activities? *(Check all that apply)*

- | | |
|--|-------------------------------------|
| Small/Spirit Group Ministries | <input checked="" type="checkbox"/> |
| Community Outreach/Compassionate Social Action | <input checked="" type="checkbox"/> |
| Publications | <input checked="" type="checkbox"/> |
| Social Media (ex: Facebook, Twitter, livestreaming, etc.) | <input checked="" type="checkbox"/> |
| Other (please list) Click or tap here to enter text. | |

PEOPLE

| | |
|--|-------------|
| Size of mailing list: | 1000 |
| Average Sunday attendance: | 20 |
| Formal (voting or active) membership: | 12 |

Special Groups:

Book club; Daily Word service group; Silent Unity service group; Meditation group

Church staff/other employees: Total of 5 part time staff covering all office functions

MINISTRY SUPPORT SERVICES

Has the ministry worked with a UWM Consultant or Transitional Specialist? No, but we are working with an international representative at Unity Village

Name: Stephen Kosmyna **Dates:** mid 2025 to date

MISSION, VISION, AND CORE VALUES

Has the ministry developed Vision, Mission, and Core Value statements? Yes

Date: Several decades ago.

Object: The Charity's objects and its principal activity continued to be that of an educational institution devoted to teaching the principles of Christianity and the application of those principles to everyday life and affairs. The activities are:

- Provision of Silent Unity prayer line
- The conduct of meetings/services
- The production and distribution of the Daily Word
- Teaching
- Retreats
- The distribution of booklets and books related to the Charity's purpose

What have been the three most important events in the history of your ministry?

1. Establishment of the franchises for Silent Unity and Daily Word
2. Relocation to modern fit for purpose offices
3. Transition to a successful, online 'virtual Unity'

In the last 3 years, what activities/special events in the ministry were all attended/appreciated?

- Annual Advent, Candel Lighting and Burning Bowl services (2024/5)
- A series of 'roadshows' reaching out across the UK to our virtual congregation (2025)
- Lent and Advent meditation services (2024/5)
- World Day of Prayer (2025 and previous years)
- Zoom Daily Word morning meetings and meditations (since 2020 and ongoing)

What does the congregation want to accomplish in the next 3 years?

- Successful transition to a new minister
- Continued outreach and expansion of our virtual community
- Expansion of our website and social media outreach
- Continuing support and growth of Daily Word and Silent Unity in the UK

INCORPORATION AND BYLAWS

Memorandum of Association – Date: ????

About the Position

MINISTERIAL CHARACTERISTICS AND EXPECTATIONS – 1 IS TOP PRIORITY, 9 IS LEAST IMPORTANT

- 3 Building Leaders and Teams, and Empowering Others**
- Keeps mission, vision, values, and the WHY this ministry exists current
 - Plans for continual training of leadership and volunteers, ministry growth, and outreach
 - Implements training for boards, staff, and volunteers and fosters a team-based culture
 - Plans for training and utilizing licensed Unity teachers (LUT) as an integral part of the ministry
 - Planning for building financial development strategies
 - Incorporates training for Youth & Family Ministry, youth, YOU, Next Generation
 - Develops and leads worship experiences collaboratively with others involved
- 1 Focus on Prayer, Meditation, Pastoral Care, Chaplaincy**
- Demonstrates prayer consciousness and facilitates prayer & meditation classes & experiences
 - Compassionate and caring person, sensitive to others' needs and emotions
 - Focus on the pastoral care needs of the intergenerational congregation
 - Helps people develop a spiritual life and a prayer consciousness within the ministry
 - Ministers to people in crisis, offer guidance in solving problems
 - Makes hospital visits, visits shut-ins and nursing homes, prayer with members
 - Facilitates training for chaplains and utilizes chaplains within the ministry
- 6 Outreach into the Local Community**
- Demonstrates a desire to engage and support the local community members
 - Compassionate and caring person, sensitive to others' needs and emotions
 - Community Organizer skills to coordinate with multiple volunteers and outside organizations
 - Problem solver who recognizes the third option, shows persistence, and follow through
 - Negotiates and/or compromises, seeking the highest outcome for all involved
 - Demonstrates appreciation for volunteers, staff, board, and congregants of all ages
 - Compassionate listener and deals effectively with different points of view
- 4 Working with a Specific Group (Kids, teens, seniors, men, women, LGBTQ, etc.)**
- Maintains confidentiality, understanding the laws around mandated reporting
 - Helps people of all ages develop a spiritual life and a prayer consciousness within the ministry
 - Models and teaches open attitudes with a diverse population
 - Ministers to individuals and families in crisis, offer guidance in solving problems
 - Act as a resource to additional community and support services
- 5 Spiritual Social Activism**
- Invites others to become involved and is a team player
 - Models and teaches open attitudes, active listening, and tolerance with a diverse population
 - Consciously educates themselves and others on the topic
 - Maintains a respectful presence regarding spiritual social activism
 - Helps to develop an inclusive consciousness within the ministry
- 6 Audio/Visual(A/V) Technology Acumen**
- Adept with a variety of A/V technologies to enhance the overall worship experience
 - Skilled in the use of virtual meeting applications (Zoom, WebEx, Meet, Teams, etc.)
 - Demonstrated success in delivering virtual and hybrid presentations and training
 - Embraces the use of social media platforms (Facebook, Twitter, Instagram, etc.) in support of the ministry's mission, vision, and values.

- 8 Environmentalism**
- Knowledgeable of and proficient in environmental awareness for this geographic location
 - Compassionate and caring person, sensitive to the environment and connection to the planet
 - Community Organizer skills to coordinate with multiple volunteers and outside organizations
 - Problem solver who recognizes the third option, shows persistence, and follow through
 - Negotiates and/or compromises, seeking the highest outcome for all involved
 - Demonstrates appreciation for volunteers, staff, board, and congregants of all ages
 - Compassionate listener and deals effectively with different points of view
- 7 Health & Wellbeing**
- Knowledgeable of and proficient in health, healing, exercise & nutrition
 - Compassionate and caring person, sensitive to the mind-body connection
 - Community Organizer skills to coordinate with multiple volunteers and outside organizations
 - Problem solver who recognizes the third option, shows persistence, and follow through
 - Negotiates and/or compromises, seeking the highest outcome for all involved
 - Demonstrates appreciation for volunteers, staff, board, and congregants of all ages
 - Compassionate listener and deals effectively with different points of view
- 2 Administration**
- Knowledgeable of and proficient in applying ministry bylaws, policies, and procedures
 - Proficient in executing fiduciary responsibilities, developing prosperity awareness, and maintaining a balanced budget
 - Follows office management best practices and use of office systems (software)
 - Empowers staff and volunteers, delegates well
 - Implements training for boards, staff, and volunteers and fosters a learning culture

Other specific qualities, experiences, leadership skills, vision, etc., you are seeking not already addressed: The incumbent must be experienced in Silent Unity and understand operating with a virtual community. An aptitude towards social media and familiarity with and support for Daily Word. This role requires a ‘self-starter’ with strong initiative and an ability to lead a team of part time workers. A strong personality with ability to work harmoniously and compassionately is also required.

SPIRITUAL EXPERTISE AND EDUCATIONAL ACUMEN

1. Ministry Location. Place an “X” next to the primary location of the ministry’s current demographic. (Select one)

x In-person
[click to rate](#) **Online**
[click to rate](#) **Hybrid X**
[X](#)

2. Ministry Type. Place an “X” next to the description that best describes this ministry. (Select one)

x Congregation-Based
[click to rate](#) Community-Based
[click to rate](#) Service-Based **X**

3. Age Groups. Please identify the TOP THREE age groups in which your ministry is focused. Rank your top three in order: 1, 2, and 3 with 1 being your top age demographic group.

| | | | |
|----------|------------------------|-------------------------------|---------------------------------|
| 1 | 70's and up | click to rate | 20's & 30's |
| 2 | 50's & 60's | click to rate | Teens & Young Adults |
| 3 | 30's & 40's | click to rate | Kids & Families |

4. Interests/Area of Expertise: Please identify the TOP THREE areas of expertise needed from the incoming minister. Rank your top three in order: 1, 2, and 3 with 1 being your strongest area of need/focus.

| | |
|-------------------------------|--|
| | Sunday Services |
| 1 | Prayer & Meditation / Pastoral Care |
| click to rate | SpiritGroups |
| 2 | Development and Facilitation of Classes |
| 3 | Outreach in the Community |
| click to rate | Earth Care |
| click to rate | Interfaith & World Religions |
| click to rate | Current Trending Spirituality |

5. Spiritual Expertise and Educational Acumen: Please identify the TOP THREE areas of expertise needed from the incoming minister. Rank your top three in order: 1, 2, and 3 with 1 being your strongest area of need/focus.

| | |
|-------------------------------|--------------------------------------|
| 1 | Unity Foundational Teachings |
| 2 | Bible and Metaphysics |
| click to rate | Fillmore (only) |
| | Classic Unity Authors |
| 3 | New Thought Authors |
| click to rate | World Religions |
| click to rate | Current Trending Spirituality |

POWER OF FOCUSED MINISTRY

WHO does this ministry serve?

The wider UK community virtually and through the Silent Unity prayer line and Daily Word.

WHY do you exist as a ministry?

To provide Silent Unity and Daily Word in the UK and to serve our virtual community.

What demographic resonates to the answer of your WHY question?

The UK generally.

Describe your vision of the perfect ministry.

Our vision of a perfect ministry includes a gifted speaker and teacher, strong leader with a warm heart, forward-thinking visionary, an organizer who will bring order, a beacon of light leading us in growing our spiritual community with wisdom, understanding, love and kindness. Our perfect ministry also includes an engaged virtual community with local groups coming together mentored by our Minister

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Vacancy Fill by Date: 30 June 2026

Proposed Salary: \$30,000 plus free

accommodation

Moving Expenses: Open for negotiation

Additional arrangements, benefits, insurance, etc.:

Housing market, school districts, etc., in your locale:

Housing is provided in two-bedroom apartment.

Maidenhead has excellent schools and a town centre that provides daily needs.

Additional Comments:

Please note that this is NOT a typical church ministry; the focus is on Silent Unity and Daily Word.

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