



MINISTRY CONFERENCE GRANT CLAIM

FOR EXPENSES RELATED TO ANNUAL CANADIAN CONFERENCE

DATE: _____ Ministry Name, City: _____

Contact info for person submitting this claim:

Name: _____ Phone: _____ Email: _____

Enter the full amount of the flight and accommodation and you will be reimbursed up to the amount you are eligible for. Please attach copies of receipts.

| | DATE | \$ CAD | Comments |
|-----------------------|------|--------|----------|
| ACCOMMODATION | | | |
| AIR FARE or MILEAGE * | | | |
| TRANSPORTATION | | | |
| REGISTRATION | | | |
| TOTAL | | | |

* For those driving instead of flying, mileage is reimbursed at the rate of \$0.61/km per CRA "Reasonable Allowance Rates for 2022"

In order for the ministry to receive this grant, each designated delegate must attend most Conference sessions in person.

Reimbursement by Unity Canada is made payable to the Ministry. The Ministry, at its discretion may reimburse its voting delegates and/or other identified individuals a portion of the grant the Ministry receives

Ministry name: _____

Ministry Mailing address: _____

Ministry's Eligible Conference Grant: \$_____ per the letter you received from Unity Canada Treasurer. Your T3010 (including the T1235 Form) for last year has been sent to Unity Canada? Yes / No

A copy of the ministry's current T3010 (including the Form T1235) must be on file with Unity Canada prior to issuing the grant funds.

Send Conference Grant claim to : UNITY CANADA TREASURER
Unity Canada, PO Box 5158 Stn Baden; Baden, ON N3A 4J3
or email to treasurer@unitycanada.org